

**CITY OF LA FERIA**

**SPECIFICATIONS FOR**

**Fuel Service,  
Gas and Diesel**

**BID OPENING DATE: October 25, 2017  
TIME: 2:00 PM**

**INSTRUCTIONS TO BIDDERS**

**A. THE BID**

Competitive formal bids will be received in the office of City Manager, City of La Feria, 115 East Commercial Avenue, La Feria, Texas for:

**Fuel Service,  
Gas and Diesel**

**B. BIDDER RESPONSIBILITIES**

Bids must be submitted on Bid Proposal Form. All the requested information blanks must be filled in clearly and completely to avoid possible disqualification of the bid submitted.

The price quoted must include all items requested and remain firm until payment. Price shall include all shipping costs. No partial bids will be accepted.

A sample of the quoted product may be required as a deciding factor.

The quoted date of delivery is an important part of the bid. It, in many cases, may be the deciding factor in the award of the bid.

**C. SUBMITTING OF BID**

Bids must be delivered or mailed to the City of La Feria, Attention: Jaime S. Sandoval, City Manager, 115 East Commercial Avenue, La Feria, Texas 78559.

Bids must be submitted in a sealed envelope on or before the bid opening date and time. Sealed bids must be marked clearly at the bottom left corner of the envelope with:

Sealed Bid: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Bid Date & Time: \_\_\_\_\_

**D. RESERVATIONS**

The City of La Feria reserves the right to hold all bids for a period of thirty (30) days without taking any action thereon. If no action is taken on the bid(s) received within thirty (30) days, all bids will be rejected and the material re-bid.

The City of La Feria reserves the right to award the bid to the successful bidder which it considers having submitted the best and most advantageous bid.

**E. EXCEPTIONS OR CHANGES**

No bids may be changed after the bid opening date. Although any bid may be withdrawn and re-submitted before the bid opening date, any bid received after the bid opening date and time will be returned unopened.

No oral, telephonic, or electronic proposals will be considered. No telephone corrections, deletions, or additions will be accepted.

**F. MINIMUM REQUIREMENTS**

The specifications listed are the minimum requirements that will be acceptable to the City of La Feria. Any bid that does not meet the minimum requirements specified will be rejected.

**G. SPECIAL NOTE TO BIDDER**

Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer, the term "Or Equal" if not inserted, shall be understood as descriptive, not restrictive. The specifications listed are intended to indicate type and quality of product desired. The City of La Feria reserves the right to judge the quality of any substitution. Bids on brands of like nature and quality will be considered. Proposal must show manufacturer, brand, model, etc. of article covered.

## **SPECIFICATIONS**

### **Fuel Service, Gas and Diesel**

#### **I. GENERAL CONDITIONS**

Gasoline quality will be high octane, consisting of 93-octane formula. Ultra-Low Sulfur Diesel fuel will be used for non-highway use.

All prices are to be quoted F.O.B. City of La Feria, 115 East Commercial Avenue, La Feria, Texas 78559

Any exceptions to the conditions and specifications shall be noted on the bid proposal.

Delivery of fuel must begin as soon as possible.

#### **II. SPECIFICATIONS**

A. The City of La Feria has underground storage tanks consisting of one 2,000 gallon gasoline tank, and one 1,000 gallon diesel tank.

B. Previous year annual usage of fuel is as follows:

Gasoline:	33,260 gallons
Diesel:	21,520 gallons

**PROPOSAL**

Date: \_\_\_\_\_

**Pursuant to the "Request for Bids" and in accordance with specifications and conditions, the undersigned offers to furnish and deliver**

**Fuel Service,  
Gas and Diesel**

**Product is to be delivered to the City of La Feria, 115 E. Commercial Avenue, La Feria, Texas 78559**

Price/Gallon F. O. B., City of La Feria     \$\_\_\_\_\_

Total Cost     \$\_\_\_\_\_

**With the submittal of this proposal, I agree to all requirements of the "General Conditions and Specifications" as noted.**

SUBMITTED BY:

\_\_\_\_\_  
**Company**

\_\_\_\_\_  
**Signature of Company Representative**

\_\_\_\_\_  
**Printed Name and Title**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City     State     Zip**

\_\_\_\_\_  
**Telephone**