



# PARK/PAVILION FACILITY USE AGREEMENT

FACILITY:        Scott Sloan Memorial Park Pavilion        \_\_\_\_\_  
                      Carmen Tinajero Tiny Town Park Pavilion        \_\_\_\_\_  
                      La Feria Nature Center Pavilion        \_\_\_\_\_  
                      La Feria Skate Park        \_\_\_\_\_

DATE OF RENTAL: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

TIME OF RENTAL: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

RENTER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME/CELL PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

I hereby understand that I am responsible for the above indicated facility during the time I have rented it. I further understand and agree that I will leave the facility in a clean and working condition when my rental time is complete or my deposit will be forfeited. If I find anything broken or malfunctioning during my rental, I will notify the City immediately or on the next available business day.

\_\_\_\_\_  
 Renter Signature

\_\_\_\_\_  
 Date

CITY USE ONLY

Work Order to Inspect Facility before Use	_____ (Initials)	Date _____
Work Order to Inspect Facility after Use	_____ (Initials)	Date _____
Deposit Refund Check Request	_____ (Initials)	Date _____



## **PARK/PAVILION FACILITY USE FEES & AMENITIES**

### **PAVILIONS**

***Scott Sloan Memorial Park Pavilion*** - \$60 for 4 Hours plus a \$40 Deposit

NO Restrooms, NO Electrical Hook-ups, NO Water Hook-ups

BBQ Pits allowed – must notify City at time of Rental

Moonjump/Bouncer allowed – you must provide your own generator

NO other amusement rides or inflatables are allowed.

***Carmen Tinajero Tiny Town Park Pavilion*** - \$60 for 4 Hours plus a \$40 Deposit

2 Permanent Pic-nic Tables

Public Restrooms

NO Electrical Hook-ups, NO Water Hook-ups

NO BBQ Pits Allowed

Moonjump/Bouncer allowed – you must provide your own generator

Moonjump/Bouncer can be placed on Basketball Court

NO other amusement rides or inflatables are allowed.

***La Feria Nature Center Pavilion*** - \$250 for 4 Hours plus a \$75 Deposit

*The deposit of \$75 is due upon reservation. The balance of \$250.00 is due 30 days before the reserved date. If the reservation is less than 30 days in advance, the full amount of \$325.00 must be paid at that time.*

Public Restrooms

Electrical Hook-ups

Water Hook-ups

NO BBQ Pits Allowed

NO amusement rides, moonjumps, bouncers or any other inflatables are allowed.



## **PARK/PAVILION FACILITY USE FEES & AMENITIES**

### **PARKS**

***La Feria Skate Park - \$50 for 4 Hours plus a \$30 Deposit***

NO Restrooms

NO Electrical Hook-ups, NO Water Hook-ups

Water Fountain

***All Other Park Facilities are not for Rent – these are Public Use Facilities.***

***If an organization would like to use one of the Park Facilities not listed***

***please submit a letter of Request addressed to the City Manager.***

***Include date and time of event, facility being requested for use,  
description of event and contact information.***

***Submissions must be on the organizations letterhead.***

***Please allow up to 30 days for approval.***



## **PARK/PAVILION FACILITY USE RULES & REGULATIONS**

- ◆ *Pavilions & Parks may not be used for Commercial Purposes*
- ◆ *Each group or organization using a Pavilion or Park must obtain a Facility Use Permit for the Date and Time it is in use.*
- ◆ *Cancellations of Rental Agreements must be done prior to 48 hours of the date of use. NO Refunds will be given after the 48 hour grace period. To change the date and time of the rental, the original permit must be brought into City Hall prior to 48 hours of the original Rental Agreement date.*
- ◆ *Curfew for each Pavilion and Park is 10:00 PM on Sundays through Thursday and 11:00 PM on Fridays and Saturdays, except for the La Feria Nature Center which is open from Sunrise to Sunset Sundays through Saturdays.*
- ◆ *NO Alcoholic Beverages are allowed in any of these facilities*
- ◆ *Radios are Allowed – Bands and DJ's must be approved by Administration prior to the Rental Agreement date.*
- ◆ *NO Glass Containers or any kind are permitted at these facilities.*
- ◆ *NO Vehicles are allowed on Grass areas.*
- ◆ *All Parks are Pet Friendly NOW! Help us Keep them Clean!*
- ◆ *The Renter is responsible for any Vandalism, Breakage or Damage to the Facility rented by any and all attendees of their activity during the Rental Agreement Date and Time specified.*
- ◆ *NO nails or staples are to be used in the buildings or trees to secure decorations.*