

Job Description
City of La Feria Recreation Assistant

The Recreation Assistant is under the supervision of the Public Works Director. The Assistant will participate in the implementation and evaluation of program activities.

REQUIREMENTS:

- Communication skills
- Supervisory Skills (in relation to children)
- Knowledge of program development
- Able to render basic first aid

ESSENTIAL FUNCTIONS:

- Ability to be a positive role model for Recreation Center attendees
- Responsible for addressing developmental needs, interests, and characteristics of youth according to age group.
- Demonstrate ability to develop cooperative relationships with recreation center attendees
- Monitor and make on the spot corrections in response to violations of Recreation center rules and regulations.
- Responsible for securing equipment needed to run a specific program or activity.
- Secure equipment left out by attendees.
- Responsible for maintenance of work area and equipment.
- Maintain order and discipline during activities.
- Responsible for monitoring not just one assigned area, but all attendees
- Performs other duties as assigned.

END RESULT: Insure that all center programs meet the needs and interest of ALL Recreation center attendees.