

**Minutes of Proceedings  
Regular Board Meeting  
La Feria Utilities Board  
Tuesday, October 9, 2012**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, October 9, 2012, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member

Absent:	Mr. Steve Brewer	Mayor/Ex-Officio Member
	Mr. Ovidio Saldivar	Board Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Olga Oberwetter	City Secretary

The only other person in attendance at this meeting was Mrs. Helen Muse.

At 5:19 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS  
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD  
ON TUESDAY, SEPTEMBER 11, 2012**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, September 11, 2012 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2012**

Finance Director Ms. Maria Chavero reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of September. Ms. Chavero then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

**CONSIDER AND TAKE ACTION TO RECOMMEND TO THE CITY COMMISSION TO APPROVE RESOLUTION OF THE CITY OF LA FERIA, TEXAS AUTHORIZING THE FILING OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION FOR COMMUNITY DEVELOPMENT PROGRAM FUNDS TO THE TEXAS DEPARTMENT OF AGRICULTURE; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

City Manager Sunny K. Philip explained that the resolution that will be considered by the City Commission tonight is to authorize the submission of a FY 2013/2014 Texas Community Development Block Grant Program Application in the amount of \$215,382.00 grant and \$50,000.00 local match for an Ultra Violet System for the water treatment plant improvements. Also included in the project would be to provide for cathodic protection to the clarifiers. Mr. Philip made a correction to Item #5 on the resolution changing the word "administration" to "engineering and construction." Mr. Philip said the deadline for the application is October 26, 2012. He asked the board to consider recommending approval to the City Commission. Mr. Ralph Muse moved to recommend to the City Commission to approve the resolution as corrected authorizing the filing of a Texas Community Development Block Grant Program Application for Community Development Program Funds to the Texas Department of Agriculture; and authorizing the City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Community Development Block Grant Program. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**REPORTS BY STAFF AND DISCUSSION WITH THE BOARD**

- **Water and Wastewater Systems Improvement Project**
- **Solar Panel Projects at Water and Sewer Treatment Plants**
- **Water Meter Relocation for Safe Routes to School Sidewalk Project**

City Manager Sunny K. Philip reported the following:

- On the fifteen million dollar Water and Wastewater Systems Improvement Project, the City is expecting the Texas Water Development Board to clear the Environmental Report by December 2012. The water meter purchase is ready to go.
- Solar Panel Projects at the Water and Sewer Treatment Plants – the contractor has completed everything before the deadline. The capacity is 289KW and 292KW. The City estimates that the solar system production will exceed the demand at both the water and wastewater treatment plants. He said staff would send a link so that if board members want to see the production output, they may do so. Excess production might be used at the Recreation Center and at the new dome on the south side of Dodd Lane.
- Water Meter Relocation for Safe Routes to School Sidewalk Project – All the water meters associated with this project have been relocated.

**PUBLIC COMMENTS**

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

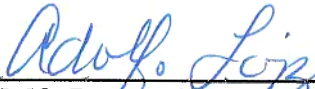
**ACTION FOR ADJOURNMENT**

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**ADJOURNMENT – BOARD CHAIRMAN**

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 6:00 P.M.

**APPROVED:**

  
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**Adolfo Lopez, Chairman**

**ATTEST:**

  
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**Olga Oberwetter, City Secretary**

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 3:00 PM on October 23, 2012.

  
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**Olga Oberwetter, City Secretary**

