

**Minutes of Proceedings  
Regular Board Meeting  
La Feria Utilities Board  
Tuesday, November 6, 2012**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, November 6, 2012, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member

Absent: Mr. Steve Brewer Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

There were no other persons in attendance at this meeting.

At 5:25 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS  
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD  
ON TUESDAY, OCTOBER 9, 2012**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, October 9, 2012 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**FINANCIAL REPORTS FOR THE MONTH OF OCTOBER 2012**

In the absence of Finance Director Ms. Maria Chavero, City Manager Sunny K. Philip reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of October. Both monthly and yearly figures were the same as this is the first month of the new fiscal year. Mr. Philip then reviewed the Performance Indicators for the month. Ms. Betty Jo Dunlap inquired about the line item "Repairs and Maintenance" that showed an expense of \$25,686 and a budget of only \$9,113. Mr. Philip explained that the difference was the repairs on the manhole at Lilac Avenue.

After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

**REPORTS BY STAFF AND DISCUSSION WITH THE BOARD**

- **Water and Wastewater Systems Improvement Project**
- **Solar Panel Projects at Water and Sewer Treatment Plants**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project - the Texas Water Development Board has issued the Environmental Clearance for the Water project and they are reviewing the Wastewater project at this time. Staff is finalizing plans to go out for bids for the water meter purchase. There were more than 100 parcels of easements that needed to be acquired for this project and most have been acquired. There may be as few as three more that need to be acquired.
- Solar Panel Projects at the Water and Sewer Treatment Plants – There is nothing new to report. The City still does not have the monthly bill for October to compare the costs and savings. At the water plant, the system is providing more power than is being used. The ultimate goal is to add other consumption to maximize the use.

**PUBLIC COMMENTS**

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

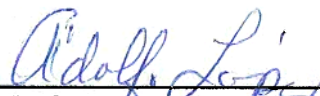
**ACTION FOR ADJOURNMENT**

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**ADJOURNMENT – BOARD CHAIRMAN**

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:36 P.M.

**APPROVED:**

  
 \_\_\_\_\_  
 Adolfo Lopez, Chairman

**ATTEST:**

  
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 Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 1:45 PM on December 1, 2012.

  
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 Olga Oberwetter, City Secretary