

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, December 4, 2012**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, December 4, 2012, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

	Mr. Adolfo Lopez	Chairman
	Ms. Betty Jo Dunlap	Vice Chairman
	Mr. Ralph Muse	Board Member
Absent:	Mr. Ovidio Saldivar	Board Member
	Mr. Steve Brewer	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Irene Szedlmayer	Planning & Community Dev. Director
Ms. Kin Mendoza	Accountant
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

The only other person in attendance at this meeting was Mrs. Helen Muse.

At 5:26 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, NOVEMBER 6, 2012**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, November 6, 2012 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF NOVEMBER 2012

In the absence of Finance Director Ms. Maria Chavero, City Manager Sunny K. Philip reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of November. Mr. Philip explained that the capital outlay amount of \$1,956,209 was the amount paid to Meridian for the Solar Panel Project. Mr. Philip asked Accountant Ms. Kin Mendoza to check on the Capital Outlay amount and see why it wasn't shown on the year-to-date Actual column. Mr. Lopez inquired why

there was such a discrepancy on the Salaries line item from the actual to the budget. The report showed a \$15,783 difference. Mr. Philip responded that those two items would be reviewed and a new report would be sent. Mr. Philip then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be reviewed again when corrected and then filed for audit.

REVIEW AND DISCUSS POSSIBLE PARTICIPATION IN THE UTILITY LINE EXTENSION FOR SUNRISE TERRACE SUBDIVISION

City Manager Sunny K. Philip explained that there is a subdivision being planned between FM 2556 and Solis Road, north of Expressway 83. The project is for 70 homes that are being developed by the South Texas Collaborative for Housing non-profit in La Feria. It consists of 2, 3, and 4 bedroom homes which will be developed on 15 acres. There is a lift station being planned. If there is an oversize of the lift station, it may come before the board for participation on the cost of the lift station. Mr. Philip said the Gas Company has agreed to bear all the costs of extending the gas lines to the development and Magic Valley Coop has agreed to a \$90,000 contribution. Time Warner is also making a contribution. Mr. Philip said there was no action needed on this at this time. If participation is required, an item will be placed on the agenda at a later time.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project and Financing**
- **Water meter purchase and procurement process**
- **Wastewater Treatment Plant Permit Renewal**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project - the Texas Water Development Board (TWDB) will be considering the Environmental Clearance for the Water project and Wastewater project on Thursday during their meeting. The City has submitted the specs for the water meter purchase to TWDB for their review. Staff has received a second set of plans on the waterlines on the east side of town and Javier Martinez and Alfonso Rodriguez are reviewing those. After that review and after consulting with the engineers, the specs on the water lines will be submitted to the State for their review. There were more that 100 parcels of easements that needed to be acquired, but the City is down to maybe four or five more that need to be acquired.
- The water meter purchase advertisement is planned to appear in the paper on the 22nd of December and the second on the 29th of December. In addition to the advertisement, three water meter companies are being sent a notice directly. When the bids are received, they will come before you.
- Wastewater Treatment Plant Permit Renewal – It is time for the renewal for both the old wastewater treatment plant and the new wastewater treatment plant. Mr. Philip said that as part of the permit renewal, he has requested that the TCEQ allow the City to reuse the water that is in the pond in the new Wastewater Treatment Plant for irrigation purposes.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

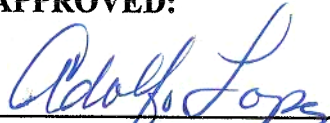
ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:55 P.M.

APPROVED:



Adolfo Lopez, Chairman

ATTEST:



Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 8:00 AM on January 7, 2013.



Olga Oberwetter, City Secretary

