

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, February 14, 2012**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, February 14, 2012, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member
Mr. Steve Brewer	Mayor/Ex-Officio Member

Absent: Mr. Ralph Muse Board Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Olga Oberwetter	City Secretary
Ms. Paula Rodriguez	Capital Projects Coordinator

The only other person present at this meeting was Mr. Quentin Anderson.

At 5:20 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**CONSIDER AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY JANUARY 10, 2012**

After review of the minutes, Ms. Betty Jo Dunlap moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, January 10, 2012 as presented in written form. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

**CONSIDER AND TAKE ACTION TO ACCEPT THE ANNUAL AUDIT FOR
FISCAL YEAR ENDING SEPTEMBER 30, 2011**

Mr. Quentin Anderson with the accounting firm of Long Chilton, LLP was present to review the annual audit report with the Board. Mr. Anderson said the report was prepared by the City's Finance Department and reviewed by the accounting firm. He

called the board members attention to page 7 which is the Independent Auditor's Report which states in part that in their opinion, the financial statements present fairly, in all material respects, the financial position of the City of La Feria Waterworks and Sewer System as of September 30, 2011 and 2010. Mr. Anderson reviewed the various reports included in the audit and stated that the system needs to increase its cash balance. Ms. Betty Jo Dunlap moved to accept the Annual Audit for fiscal year ending September 30, 2011. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF JANUARY 2012

Finance Director Ms. Maria Chavero reviewed the financial reports for the month of January 2012, reviewing the monthly and year-to-date figures for the month. Ms. Chavero reported that the City received \$140,000.00 this week from FEMA that was a receivable from 2008 associated with the cleanup of Hurricane Dolly. She said this is not reflected in the January report, but will be reflected in the February report. Ms. Chavero then reviewed the performance indicators for the Waterworks and Sewer System. After review of the reports, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF

- **Water and Wastewater System Improvements Projects**

City Manager Sunny K. Philip reported on the following.

- Mr. Philip reported that the City is moving forward with the TWDB water and sewer projects. One of the holdups was the CCN issue, but that has been resolved. He reported that staff has met with the engineers to identify the projects and decide how much each project would cost. Mr. Philip said the City needs to close on the forgivable loan by May 2012. He reported that in June 2012, the City would began to advertise for bids for the various projects. The deadline to spend the \$15,000,000.00 is 2014.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Ms. Betty Jo Dunlap moved for adjournment of the meeting. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN


Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:46 P.M.

APPROVED:



Adolfo Lopez, Chairman

ATTEST:



Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 8:30 AM on March 9, 2012.



Olga Oberwetter, City Secretary

