

**Minutes of Proceedings
Special Board Meeting
La Feria Utilities Board
Tuesday, August 28, 2012**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in special session on Tuesday, August 28, 2012, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member

Absent: Steve Brewer Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Irene Szedlmayer	Planning & Community Dev. Director
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary
Ms. Kin Mendoza	Accountant

There were no other persons in attendance at this meeting.

At 5:17 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE SPECIAL MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, JULY 24, 2012**

After review of the minutes, Ms. Betty Jo Dunlap moved to approve the minutes of proceedings of the special meeting of the La Feria Utilities Board held on Tuesday, July 24, 2012 as presented in written form. Mr. Ralph Muse seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF JULY 2012

Finance Director Ms. Maria Chavero reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of July. Ms. Chavero

then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

BUDGET WORKSHOP FOR CITY OF LA FERIA WATERWORKS AND SEWER SYSTEM BUDGET FOR FY 2012-2013

Finance Director Ms. Maria Chavero reviewed some of the highlights of the proposed budget with the Board. She said that this is only a preliminary budget and she discussed how the budget was balanced by using some of the grant administration money from the two large Texas Water Development Board projects and the anticipated addition of accounts due to the development of the 80-unit apartment complex known as Sunflower Estates. Ms. Chavero said the plan is to increase the incremental rates of the water and sewer rates, unless the Board would rather increase the base rate or a combination of both. Water and sewer rates were last increased in 2010; there was no increase last year. Ms. Chavero said expenses would go up due to the cost of living estimated at approximately 4%. A discussion followed concerning the estimated increase in revenues by 17% which was an estimate of the overall increase in revenues from various sources and not an increase strictly due to the water and sewer rate structure. The Board requested that staff bring back the numbers on the rates and the numbers on the solar panel projects. Since this was a workshop, there was no action needed on this item. The budget would need approval at the next Utilities Board Meeting on September 11, 2012.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

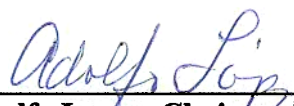
ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

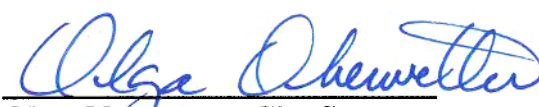
Board Chairman Mr. Adolfo Lopez adjourned the meeting at 6:00 P.M.

APPROVED:




 Adolfo Lopez, Chairman

ATTEST:



 Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 3:30 PM on September 8, 2012.



Olga Oberwetter, City Secretary

