

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, January 14, 2014**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on Tuesday, January 14, 2014, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member
Mr. Steve Brewer	Mayor/Ex-Officio Member

Absent: Mr. Ralph Muse Board Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Planning and Community Dev. Director
Ms. Esmeralda Sanchez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

No other persons were present at this meeting.

At 5:27 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, DECEMBER 17, 2013**

After review of the minutes, Ms. Betty Jo Dunlap moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, December 17, 2013 as presented in written form. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

**FINANCIAL REPORTS FOR THE MONTH OF NOVEMBER AND DECEMBER
2013**

Finance Director Ms. Maria Chavero reviewed the financial reports for the months of November and December 2013 with the board, reviewing the monthly figures for November and both the monthly and year-to-date figures for December. Ms. Chavero explained that the \$23,000 under Capital Outlay in November were improvements to Clarifier #2. It was noted that the utilities expense is still very high and that the solar

panel production is not being credited properly due to the lack of an agreement from the vendor. City Manager Mr. Sunny K. Philip said he expected a resolution to the situation within the next 60 days. Ms. Chavero then reviewed the Performance Indicators for both months. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – The water meters and the radios have been ordered and staff is preparing the warehouse to have additional space for storing the items.
- Cornett Construction Award – Cornett Construction has started work at the White Ranch Road area. There are two other projects ready to go; just waiting on the okay from the Texas Water Development Board.
- Staff held a pre-construction meeting on the Sunrise Terrace 70 unit subdivision. The construction should be completed by October 31, 2014. City staff will be involved in making sure that utility installations will be done up to city standards.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Ms. Betty Jo Dunlap moved for adjournment of the meeting. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:52 P.M.

APPROVED:




 Adolfo Lopez, Chairman

ATTEST:



 Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 8:13 PM on February 9, 2014.



 Olga Oberwetter, City Secretary