

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, January 8, 2013**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on Tuesday, January 8, 2013, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member

Absent: Mr. Steve Brewer Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Irene Szedlmayer	Planning & Community Dev. Director
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

There were no other persons present at this meeting.

At 5:21 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, DECEMBER 4, 2012**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, December 4, 2012 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF DECEMBER 2012

Finance Director Ms. Maria Chavero reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of December. Ms. Chavero explained that the discrepancies that were found in the November report were all corrected and that the December report is balanced and correct. Ms. Chavero then reviewed the Performance Indicators for the month. After review and all questions

answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project and Financing**
- **Water meter purchase and procurement process**
- **Wastewater Treatment Plant Permit Renewal**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – the easements have been acquired for the 15 million dollar project.
- The Texas Water Development Board (TWDB) is reviewing the water meter purchase segment of the project and as of last Friday, they have no more questions. The City will be advertising the water meter purchase soon. Staff has been reviewing the drawings of the water lines and the sewer lines. Once the water meter project is ready to go, staff will be writing a letter to TWDB explaining how many employees will be working on the project. The City will be hiring one or two part-time or temporary workers to get the project done.
- Wastewater Treatment Plant Permit Renewal – Jose Rodriguez who used to work with the Texas Commission on Environmental Quality (TCEQ) is preparing the permit renewal and submitting the application with the appropriate fees to TCEQ. The City should hear about the permit within six months.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

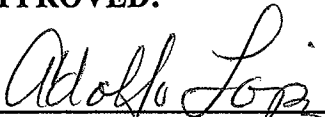
ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN


Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:51 P.M.

APPROVED:




 Adolfo Lopez, Chairman

ATTEST:



 Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 11:30 AM on February 10, 2013.


Olga Oberwetter, City Secretary

