

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, October 14, 2014**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, October 14, 2014, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member

Absent: Mr. Victor Gonzalez, Jr. Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Planning and Community Dev. Director
Ms. Esmeralda Sanchez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

The only other person present at this meeting was Mrs. Helen Muse.

At 5:20 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, SEPTEMBER 9, 2014**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, September 9, 2014 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board.

FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2014

Finance Director Ms. Maria Chavero reviewed the financial reports for the month of September 2014 with the board, reviewing both the monthly and year-to-date figures for the month. Ms. Chavero said that there would be some adjustments made for the end of the fiscal year. She then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REVIEW BID TABULATION FOR THE CATHODIC PROTECTION EQUIPMENT FOR CLARIFIERS AND ELEVATED WATER TANK AND CONSIDER AND TAKE ACTION TO RECOMMEND TO THE CITY COMMISSION AWARD OF CONTRACT TO THE LOWEST MOST QUALIFIED AND RESPONSIBLE BIDDER.

City Manager Mr. Sunny K. Philip explained that the Cathodic Protection Equipment would prolong the life of the existing clarifiers and the water tank. He said that there are not too many companies doing this type of work, so the City received only one bid and that was from Corpro Waterworks of 2069A Lake Industrial Court, Conyers, Georgia in the amount of \$71,655.00. The City Engineer reviewed the bid and they are recommending award of contract to the sole bidder Corpro Waterworks. The funding for this project is through a grant with the Department of Agriculture and the City only has until November 11, 2014 to commit the funds. After review and all questions answered, Mr. Ralph Muse moved to recommend to the City Commission to award contract to Corpro Waterworks for the Cathodic Protection Equipment in the amount of \$71,655.00. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project**

City Manager Mr. Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – Cornett Construction is finishing up the looping of the project on the east side. There is one hookup on Parker Road left to be completed. They have done a good job. They will be starting on replacing the AC waterline which will be funded through 100% grant from Texas Water Development Board.
- The other component to the TDA grant is the Ultra Violet System. There is a deadline of November 11, 2015 for completion of this project. The bid opening for this project will be October 23, 2014.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the Utilities Board.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:53 P.M.

APPROVED:

Adolfo Lopez
Adolfo Lopez, Chairman

ATTEST:

Olga Oberwetter
Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 4:30 AM on November 1, 2014.

Olga Oberwetter
Olga Oberwetter, City Secretary

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