

**Minutes of Proceedings
Special Board Meeting
La Feria Utilities Board
Tuesday, December 16, 2014**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in special session on **Tuesday, December 16, 2014, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member

Absent: Mr. Victor Gonzalez, Jr. Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Planning and Community Dev. Director
Ms. Esmeralda Sanchez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

The only other person present at this meeting was Mrs. Helen Muse.

At 5:25 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD ON TUESDAY, NOVEMBER 4, 2014

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, November 4, 2014 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board.

REVIEW BID TABULATION FOR BIDS RECEIVED FOR SANITARY SEWER IMPROVEMENTS (UNITS E AND H) AND CONSIDER AND TAKE ACTION TO RECOMMEND TO THE CITY COMMISSION AWARD OF CONTRACT TO THE LOWEST MOST QUALIFIED AND RESPONSIBLE BIDDER

In response to the advertisement for bids, the City received nine (9) bids. The bids were:

<u>Company</u>	<u>Bid Amount</u>
Saenz Brothers Construction 3226 N. Victoria Rd. Donna, Texas 78537 Phone: (956) 464-3400	\$2,311,940.00
REIM Construction, Inc. 9612 Stewart Rd. Mission, TX 78573 Phone: (956) 580-2675	\$2,346,932.25
Cornett Construction Co. P.O. Box 2048 San Benito, TX 78586 Phone: (956) 399-3743	\$2,411,523.50
JM Construction 3701 Jade Street Weslaco, TX 78596 Phone: (956) 565-5222	\$5,747,387.00
RM Walsdorf, Inc. 10155 Old State Hwy. 48 Brownsville, TX 78521 Phone: (956) 831-3984	\$2,855,793.62
The 5125 Company 1008 Doherty Ave. Mission, TX 78572 Phone: (956) 583-5125	\$2,888,888.88
Spiess Construction Co., Inc. P.O. Box 2849 Santa Maria, CA 93457 Phone: (805) 937-5859	\$3,142,825.00
Jimmy Closner & Sons P.O. Box 170 Mercedes, TX 78570 Phone: (956) 565-2688	\$3,331,320.00
Foremost Paving	\$3,419,210.40

P.O. Box 29
Weslaco, TX 78599
Phone: (956) 316-8900

City Manager Mr. Sunny K. Philip said this project would bring sewer service to the area on Main Street where the FEMA dome project is being constructed, and to sections of Parker Road, Kansas City Road, and Beddoes Road. He reviewed the areas on the map, and said the low bidder was Saenz Brothers Construction in the amount of \$2,311,940.00. Mr. Philip said that Saenz Brothers Construction has done work for the City in prior years, and the City has been pleased with their work. This is being funded through the Texas Water Development Board (TWDB). After more discussion and all questions answered, Mr. Ralph Muse moved to recommend to the City Commission to award contract to the lowest most responsible bidder Saenz Brothers Construction in the amount of \$2,311,940.00. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board.

REVIEW BID TABULATION FOR BIDS RECEIVED FOR WATER DISTRIBUTION IMPROVEMENTS FOR WEST COLONIAS (UNIT C) AND CONSIDER AND TAKE ACTION TO RECOMMEND TO THE CITY COMMISSION AWARD OF CONTRACT TO THE LOWEST MOST QUALIFIED AND RESPONSIBLE BIDDER

In response to the advertisement for bids, the City received eight bids and they were:

<u>Company</u>	<u>Bid Amount</u>
Cornett Construction Co. P.O. Box 2048 San Benito, TX 78586 Phone: (956) 399-3743	\$1,159,508.95
Texas Cordia Construction 3149 A Center Pointe Drive Edinburg, TX 78539 Phone: (956) 627-6181	\$1,276,517.50
H2O Construction Services, Inc. P.O. Box 532845 Harlingen, TX 78553 Phone: (956) 495-6953	\$1,279,280.50
R. M. Walsdorf, Inc. 10155 Old State Hwy. 48 Brownsville, TX 78521 Phone: (956) 831-3984	\$1,349,927.37
Sal Construction, LLC 1200 W. Expressway 83 La Feria, TX 78559 Phone: (956) 277-0354	\$1,426,456.00

2GS, LLC \$1,445,607.00
P.O. Box 595
Penitas, TX 78576
Phone: (956) 424-3414

The 5125 Company \$1,466,666.66
1008 Doherty
Mission, TX 78572
Phone: (956) 583-5125

Jimmy Closner & Sons \$1,720,438.50
P.O. Box 170
Mercedes, TX 78570
Phone: (956) 565-2688

City Manager Mr. Sunny K. Philip reviewed the area for this project on the map. He said the low bidder was Cornett Construction Company of San Benito in the amount of \$1,159,508.95. Mr. Philip said that Cornett Construction has two contracts with the City for water main installation, and they have done a good job. This project is also funded through the Texas Water Development Board (TWDB). Mr. Ralph Muse moved to recommend to the City Commission award of contract to the lowest most responsible bidder Cornett Construction Company of San Benito in the amount of \$1,159,508.95. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board.

FINANCIAL REPORTS FOR THE MONTH OF NOVEMBER 2014

City Secretary Ms. Olga Oberwetter explained that the financial reports for the month of October were not available for review at the last meeting; therefore, the item was tabled, and the month of October and November should have been on the agenda for this meeting. The November reports were included with the packet; the October reports were distributed at the meeting. Finance Director Ms. Maria Chavero explained that there is a lot of confusion at year-end which is September 30 and the start of the new year, and she was out during the October meeting, so the reports were not available. Ms. Chavero requested that the board table the Budget vs. Actual Reports until the next meeting, at which time she would present the corrected reports for October and November, along with the December report. Ms. Betty Jo Dunlap moved to table the Budget vs. Actual Reports for October and November. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board. Ms. Chavero then reviewed the Performance Indicators for October and November. After review, those reports were filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project**

City Manager Mr. Sunny K. Philip reported the following.

- At the Water Treatment Plant, construction is underway for the building that will house the Ultra Violet System (UV). TCEQ is in the process of reviewing the UV

system and once they complete their review, the TWDB will need to review and approve. After approval from the TWDB, the City will go out for bids.

- The City is in the process of completing a Community Development Block Grant Application for a grant to fund a portion of the costs to construct a new water tower on Parker Road and Business 83, replacing the existing water tower.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:58 P.M.

APPROVED:



Adolfo Lopez, Chairman

ATTEST:



Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 8:00 AM on January 10, 2015.



Olga Oberwetter, City Secretary

1. The first part of the text discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

2. The second part of the text focuses on the regularity of updates. It is recommended that records be updated daily or at least weekly. This prevents the accumulation of errors and ensures that the information remains current and reliable.

3. The third part of the text addresses the security of the records. It suggests that all data should be stored in a secure location, such as a locked cabinet or a secure digital storage system. This helps to protect the information from theft or unauthorized access.

4. The fourth part of the text discusses the importance of backing up the records. It is advised to create regular backups of the data to prevent loss in the event of a system failure or disaster.

5. The fifth part of the text concludes by stating that maintaining accurate and secure records is essential for the success of any business or organization. It provides a clear and concise summary of the key points discussed in the text.

