

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, December 17, 2013**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on Tuesday, December 17, 2013, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member
Mr. Steve Brewer	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Planning and Community Dev. Director
Ms. Esmeralda Sanchez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

A copy of the signature roster of all others present is attached as a part of the minutes hereof.

At 5:15 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

City Manager Mr. Sunny K. Philip introduced Ms. Esmeralda Sanchez as the new Capital Projects Coordinator. He said she has a lot of various experience having worked with different agencies and she is very familiar with the drainage project. The Board welcomed Esmeralda.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, NOVEMBER 5, 2013**

Ms. Betty Jo Dunlap inquired what the acronym "AC" on page 144 stood for. Mr. Philip responded that it stood for Asbestos Cement. After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, November 5, 2013 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the Board.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

• **Water and Wastewater Systems Improvement Project**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – The City Commission and the Utilities Board has approved the purchase of the water meters and the radios and staff was working with the Texas Water Development Board (TWDB) to make sure that the procurement process included minorities and the TWDB has signed off on it. A pre-delivery meeting with the radio supplier was held today and they will be delivery the radios in shipments of 300 radios at a time. The meters will also be shipped in increments of 300 at a time. The radios have a 10 year full warranty and a 10 years or pro-rated warranty. The radios are 2-watt radios.
- Cornett Construction Award – Cornett Construction had to provide documentation to TWDB on their procurement process and they have been approved.
- The next project will be the AC line starting from the water treatment plant to the old water tower. After that, there will be some sewer projects on the west side of town.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ovidio Saldivar moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:37 P.M.

APPROVED:




 Adolfo Lopez, Chairman

ATTEST:



 Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 8:13 PM on January 12, 2014.



 Olga Oberwetter, City Secretary

LA FERIA UTILITIES BOARD SPECIAL MEETING
AT THE
CITY COMMISSION MEETING ROOM
TUESDAY, DECEMBER 17, 2013, AT 5:15 PM

WELCOME
PLEASE SIGN IN

	<u>NAME</u>	<u>MAILING ADDRESS</u>	<u>HOME/WORK PHONE NO.</u>
1	<i>Helen Huse</i>	<i>PO Box 877 La FERIA</i>	<i>950 797-1816</i>
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