

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, February 12, 2013**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, February 12, 2013, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member

Absent:	Mr. Ralph Muse	Board Member
	Mr. Steve Brewer	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Irene Szedlmayer	Planning & Community Dev. Director
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

There were no other persons present at this meeting.

At 5:22 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, JANUARY 8, 2013**

After review of the minutes, Ms. Betty Jo Dunlap moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, January 8, 2013 as presented in written form. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF JANUARY 2013

Finance Director Ms. Maria Chavero reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of January. Board Chairman Mr. Adolfo Lopez inquired if the City has seen any savings due to the solar panel installation at the water and wastewater treatment plants. The reports do not indicate that much of a savings as of yet. Ms. Chavero then reviewed the Performance

Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project and Financing**
- **Water meter purchase and procurement process**
- **Wastewater Treatment Plant Permit Renewal**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – Staff is working with the engineers and reviewing the plans. All this time has been spent in acquiring easements. The process now is to divide the 15 million dollar water and wastewater project into several different projects to make it manageable. Once the plans are finalized, they are sent to the Texas Water Development Board for their review.
- The City advertised the water meter purchase and held a pre-bid conference so that the bidders could ask questions. One of the requests was that the City extend the bid opening deadline to February 28, instead of February 14, 2013.
- Wastewater Treatment Plant Permit Renewal – Jose Rodriguez who used to work with the Texas Commission on Environmental Quality (TCEQ) and now working as a consultant prepared the permit renewal and submitted the application with the appropriate fees to TCEQ. TCEQ has approved the permit renewal and now the City needs to advertise the notice in the next week or so..

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Ms. Betty Jo Dunlap moved for adjournment of the meeting. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:35 P.M.

APPROVED:



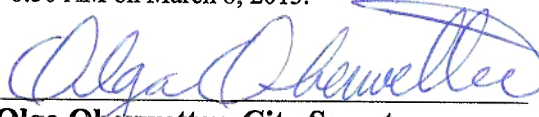
 Adolfo Lopez, Chairman

ATTEST:



 Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 8:50 AM on March 8, 2013.



Olga Oberwetter, City Secretary

