

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, March 12, 2013**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on Tuesday, March 12, 2013, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member
Mr. Ralph Muse	Board Member

Absent: Mr. Steve Brewer Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

There were no other persons present at this meeting.

At 5:17 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, FEBRUARY 12, 2013**

After review of the minutes, Ms. Betty Jo Dunlap moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, February 12, 2013 as presented in written form. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

**CONSIDER AND TAKE ACTION TO ACCEPT THE ANNUAL AUDIT FOR
FISCAL YEAR ENDING SEPTEMBER 30, 2012**

Mr. Quentin Anderson from the accounting firm of Long Chilton, LLP was present to review the annual audit for the City of La Feria, Texas Waterworks and Sewer System for fiscal year ending 2012. Mr. Anderson said that the report was prepared by the City's Finance Department and audited by their firm. He referenced the Independent Auditors' Report on page 7, paragraph 3 which stated that in their opinion the financial statements present fairly, in all material respects, the financial position of the City of La Feria

Waterworks and Sewer System as of September 30, 2012 and 2011 and the results of its operations and cash flows for the years then ended were in conformity with accounting principles generally accepted in the United States of America. Mr. Anderson said the Management's Discussion and Analysis section of the report reviews what happened in the system during the past three years. He then reviewed in detail each of the financial statements. After review and all questions answered, Mr. Ralph Muse moved to accept the annual audit for the fiscal year ending September 30, 2012. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF FEBRUARY 2013

Finance Director Ms. Maria Chavero reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of February. Ms. Chavero then reviewed the Performance Indicators for the month and pointed out a correction in the Water Produced MGAL from 17,064 to 18,189 for February. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project and Financing**
- **Water meter purchase and procurement process**
- **Wastewater Treatment Plant Permit Renewal**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – This was discussed in detail during the audit review.
- The City advertised the water meter purchase and has received several bids which the City needs to analyze before awarding the contract.
- Wastewater Treatment Plant Permit Renewal – TCEQ has approved the permit renewal and now the City has advertised the notice for comment.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

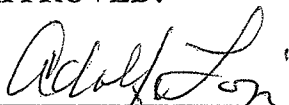
ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN


Board Chairman Mr. Adolfo Lopez adjourned the meeting at 6:02 P.M.

APPROVED:




 Adolfo Lopez, Chairman

ATTEST:


Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at
8:50 AM on April 8, 2013.


Olga Oberwetter, City Secretary

