

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, April 9, 2013**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, April 9, 2013, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Steve Brewer	Mayor/Ex-Officio Member

Absent: Mr. Ovidio Saldivar Board Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Irene Szedlmayer	Planning & Comm. Dev. Director
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

There were no other persons present at this meeting.

At 5:16 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, MARCH 12, 2013**

After review of the minutes, Ms. Betty Jo Dunlap moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, March 12, 2013 as presented in written form. Mr. Ralph Muse seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF MARCH 2013

Finance Director Ms. Maria Chavero reviewed the financial reports with the board, reviewing both the monthly and year-to-date figures for the month of March. Ms. Chavero then reviewed the Performance Indicators for the month. Some of the Performance Indicators were not updated for the month, so City Manager Mr. Sunny K. Philip said the reports would be corrected, reprinted and sent out to the Board. After

review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project and Financing**
- **Water meter purchase and procurement process**
- **Wastewater Treatment Plant Permit Renewal**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project and Financing – Staff is still working on acquiring easements for the \$15 million project. The preference is to work outside the State's right-of-way so that if the State decides to expand, the City is not burdened with having the expense of relocating lines. There was an opportunity for the City to work with the County for a Community Development Program for the Alto Real Colonia on the west side of town and that is for approximately \$260,000.00. The City submitted an application for \$260,000 to complement the water plant expansion. We had a pending application with USDA for two lift stations in the colonia area and recently we re-submitted. USDA met with us and asked us to submit the engineering contract and also the project engineering report. The City is working with the engineers to submit that within the next two weeks. In all there is the \$15 million dollar grant, one County Community Development Grant of \$260,000.00; one City Community Development grant of \$260,000.00 and the USDA grant is \$1.8 million. Mr. Philip said the USDA grant is still pending, but they are working on it. Staff meets on a monthly basis to review the status of the project.
- Water meter purchase and procurement process – Staff has not been able to complete the review process yet.
- Wastewater Treatment Plant Permit Renewal – Advertising has taken place and staff has submitted the documents to the state. The City is now waiting on the permit from TCEQ.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

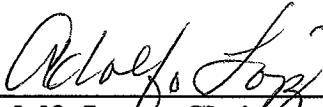
ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN


Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:49 P.M.

APPROVED:



 Adolfo Lopez, Chairman

ATTEST:


Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 2:40 PM on May 11, 2013.


Olga Oberwetter, City Secretary

