

**Minutes of Proceedings
Special Board Meeting
La Feria Utilities Board
Tuesday, May 28, 2013**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in special session on **Tuesday, May 28, 2013, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member

Absent: Mr. Steve Brewer Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Irene Szedlmayer	Planning & Comm. Dev. Director
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary
Ms. Kin Mendoza	Accountant
Ms. Martha Gonzales	Utility Billing Supervisor

Other persons present at this meeting were Mr. Joe B. Winston, City Engineer and Mr. Juan Gamez from Sigler, Winston, Greenwood and Associates.

At 5:20 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, MAY 14, 2013**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, May 14, 2013 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**REVIEW PROPOSALS RECEIVED FOR THE PURCHASE OF WATER
METERS, ENCODER REGISTERS, METER RADIO TRANSMISSION UNITS
(MTU) AND THE PURCHASE AND INSTALLATION OF OTHER EQUIPMENT
ALL REQUIRED FOR THE DEVELOPMENT OF AN AMR/AMI (AUTOMATIC**

METER READING) SYSTEM AND TAKE ACTION TO RECOMMEND TO THE CITY COMMISSION TO AWARD CONTRACT TO THE LOWEST, MOST QUALIFIED AND RESPONSIBLE PROPOSER

City Manager Sunny K. Philip distributed a spreadsheet that showed all the proposals received. He reviewed the spreadsheet with the board identifying the different columns. He introduced Ms. Kin Mendoza and Ms. Martha Gonzales, City employees who work with the water system. He introduced Mr. Joe B. Winston and Mr. Juan Gamez, engineers with Sigler, Winston, Greenwood & Associates who were at the meeting to present a PowerPoint presentation regarding this project. Mr. Juan Gamez presented the PowerPoint presentation and discussed how the system would work. Mr. Philip said that there is \$600,000.00 in the budget for the water meter project. He said that the proposal presented here tonight is about \$64,000.00 more than the budget and what he was asking the board is to recommend to the City Commission to award the purchase with a combination of Badger meters through Badger Meters, Inc. and the K-P Radio System through Mountain States Pipe & Supply. He said staff would work with the Texas Water Development Board to see if they would allow a transfer of some money from another line item to cover the overage, but if they do not approve the transfer, then the number of meters purchased will be decreased. Mr. Ralph Muse moved to recommend to the City Commission to award the contract as a combination of the Badger meters and the K-P Radio System through Mountain States Pipe & Supply. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

• **Water and Wastewater Systems Improvement Project**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – Staff presented the PowerPoint presentation on the water meters, so there was nothing additional to add to this report.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Ms. Betty Jo Dunlap moved for adjournment of the meeting. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN


Board Chairman Mr. Adolfo Lopez adjourned the meeting at 6:10 P.M.

APPROVED:

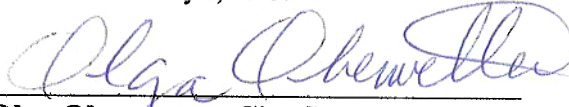


 Adolfo Lopez, Chairman

ATTEST:


Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at
9:30 AM on July 6, 2013.


Olga Oberwetter, City Secretary

