

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, September 10, 2013**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, September 10, 2013, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

	Mr. Adolfo Lopez	Chairman
	Ms. Betty Jo Dunlap	Vice Chairman
	Mr. Ralph Muse	Board Member
Absent:	Mr. Ovidio Saldivar	Board Member
	Mr. Steve Brewer	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Planning and Community Dev. Director
Ms. Olga Oberwetter	City Secretary

A copy of the signature roster of all others present is attached as a part of the minutes hereof.

At 5:17 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, AUGUST 13, 2013**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, August 13, 2013 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF AUGUST 2013

Finance Director Ms. Maria Chavero reviewed the financial reports for the month of August 2013 with the board, reviewing both the monthly and year-to-date figures. Ms. Chavero then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

CONSIDER AND TAKE ACTION TO APPROVE A BUDGET AMENDMENT FOR CITY OF LA FERIA WATERWORKS AND SEWER SYSTEM BUDGET FOR FY 2012-2013

Finance Director Ms. Maria Chavero reviewed the budget amendments for fiscal year 2012-2013 with the Board. After discussion and all questions answered, Ms. Betty Jo Dunlap moved to approve the Budget Amendment for City of La FERIA Waterworks and Sewer System Budget for FY 2012-2013. Mr. Ralph Muse seconded the motion, and the motion carried by unanimous vote of the board members present.

CONSIDER AND TAKE ACTION TO APPROVE THE BUDGET FOR THE CITY OF LA FERIA WATERWORKS AND SEWER SYSTEM BUDGET FOR FY 2013-2014

Finance Director Ms. Maria Chavero reviewed the budget for the new fiscal year with the Board. After review and all questions answered, Mr. Ralph Muse moved to approve the Budget for the City of La FERIA Waterworks and Sewer System Budget for FY 2013-2014. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

CONSIDER AND TAKE ACTION TO RECOMMEND TO THE CITY COMMISSION TO APPROVE AN ORDINANCE OF THE CITY OF LA FERIA AMENDING WATER AND SANITARY SEWER REGULATIONS; ESTABLISHING STANDARD RATES FOR WATER AND SANITARY SEWER SERVICES; PROVIDING FOR THE METERING OF WATER DELIVERED; SETTING ALL OTHER FEES AND CHARGES RELATED TO WATER AND SANITARY SEWER SERVICES; PROVIDING FOR A SAVING CLAUSE; PROVIDING FOR THE EFFECTIVE DATE; PROVIDING FOR THE PUBLICATION AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING

City Manager Mr. Sunny K. Philip said the City is not proposing any changes to the rates for this fiscal year, so action on this item was not needed.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvement Project**
- **Water and Wastewater System Improvements by South Texas Collaborative for Housing Development, Inc. (STCHD)**

City Manager Sunny K. Philip reported the following:

- Water and Wastewater Systems Improvement Project – The City has advertised for bids for water distribution improvements and the bid opening should be within the next three weeks. This is the second of several projects and staff will be coming back to the board on future projects.
- Water and Wastewater System Improvements by South Texas Collaborative for Housing Development, Inc. (STCHD) – the STCHD nonprofit has purchased a 50 acre property on FM 2556 and they are developing a 70 unit subdivision. Through the assistance of the City and the Tax Increment Reinvestment Zone they are extending the water main to that location and building a lift station. When completed these will become assets of the UB.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

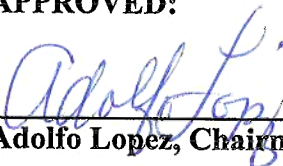
ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:52 P.M.

APPROVED:



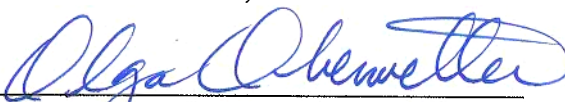
Adolfo Lopez, Chairman

ATTEST:



Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 6:49 PM on October 20, 2013.



Olga Oberwetter, City Secretary



LA FERIA UTILITIES BOARD REGULAR MEETING

AT THE

CITY COMMISSION MEETING ROOM

TUESDAY, SEPTEMBER 10, 2013, AT 5:15 PM

WELCOME

PLEASE SIGN IN

	<u>NAME</u>	<u>MAILING ADDRESS</u>	<u>HOME/WORK PHONE NO.</u>
1	Helen Muse	PO Box 877 La Fera	797-1816
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