

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, March 10, 2015**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, March 10, 2015, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

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| Mr. Adolfo Lopez | Chairman |
| Ms. Betty Jo Dunlap | Vice Chairman |
| Mr. Ralph Muse | Board Member |
| Mr. Victor Gonzalez, Jr. | Mayor/Ex-Officio Member |

Absent: Mr. Ovidio Saldivar Board Member

The following staff members were present at said meeting:

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|-----------------------|--------------------------------------|
| Mr. Sunny K. Philip | City Manager |
| Ms. Maria Chavero | Finance Director |
| Ms. Paula Rodriguez | Planning and Community Dev. Director |
| Ms. Esmeralda Sanchez | Capital Projects Coordinator |
| Ms. Olga Oberwetter | City Secretary |

A copy of the signature roster of all others present is attached as a part of the minutes hereof.

At 5:19 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, FEBRUARY 10, 2015**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, February 10, 2015 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

CONSIDER AND TAKE ACTION TO ACCEPT THE ANNUAL AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2014

City Manager Mr. Sunny K. Philip said this report was not ready for consideration at this meeting. Mr. Ralph Muse moved to table this item. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF FEBRUARY 2015

Finance Director Ms. Maria Chavero reviewed the financial reports for the month of February 2015 with the board, reviewing the monthly budget vs. actual for the month and the year-to-date figures. Ms. Chavero then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvements Ongoing Project**
 - **12 Inch AC Line Replacement**
 - **Contract Award for SCADA System**
 - **Water Line to West Colonias**
 - **Alto Real Sewer System Improvement Project**
 - **Wastewater Lines & Sewer Main (FM 506, Strader Lane, Arroyo Alto Lift Station Improvement, Beddoes Road Sewer Main, Kansas City Lift Station, Parker Road Lift Station)**
 - **UV System Building**
 - **Cathodic Protection for Clarifiers & Elevated Tank**
 - **Water Looping (Cornett Final Change Order)**

City Manager Mr. Sunny K. Philip reported the following.

- The contractor replacing the 10" water main with a 12" line from the tower to the plant has three crews working on that project.
- The SCADA system awarded by the City Commission at the last meeting will be for three lift stations: Parker Road, Canal Street, and repairing of the Lilac Avenue lift station.
- Water Line to West Colonias – Cornett Construction submitted the low bid. Staff is working with the Texas Water Development Board for their approval of the bid. Construction would be starting by the end of the month. Cornett Construction wants to finish the AC line replacement so that then they can move on to this project.
- Alto Real Subdivision sewer improvements are being done through the Community Development Block Grant Program through Cameron County.
- Wastewater Lines & Sewer Main – Mr. Philip identified the areas on the map.
- UV System Building is located at the Water Treatment Plant.
- The contract for the Cathodic Protection for Clarifiers & Elevated Tank has been signed, and the next step is for them to order and schedule the work.
- Water Looping is complete (Cornett Final Change Order).
- There are still three projects that need to be bid out.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:50 P.M.

APPROVED:



Adolfo Lopez, Chairman

ATTEST:



Olga Oberwetter, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 9:10 AM on April 8, 2015.



Olga Oberwetter, City Secretary



LA FERIA UTILITIES BOARD REGULAR MEETING

AT THE

CITY COMMISSION MEETING ROOM

TUESDAY, MARCH 10, 2015 AT 5:15 PM

WELCOME

PLEASE SIGN IN

NAME

MAILING ADDRESS

HOME/WORK PHONE NO.

1 Helen Muse P.O. Box 797-1816

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