

**Minutes of Proceedings  
Regular Board Meeting  
La Feria Utilities Board  
Tuesday, April 14, 2015**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on Tuesday, April 14, 2015, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member
Mr. Victor Gonzalez, Jr.	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Paula Rodriguez	Planning and Community Dev. Director
Ms. Esmeralda Sanchez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

A copy of the signature roster of all others present is attached as a part of the minutes hereof.

At 5:20 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

**PUBLIC COMMENTS**

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS  
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD  
ON TUESDAY, MARCH 10, 2015**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, March 10, 2015 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**CONSIDER AND TAKE ACTION TO ACCEPT THE ANNUAL AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2014**

City Manager Mr. Sunny K. Philip introduced Mr. Quentin Anderson of the accounting firm of Long Chilton, LLP. Mr. Robert Rodriguez of Long Chilton, LLP was also present. Mr. Quentin Anderson presented and reviewed the City of La Feria, Texas Waterworks and Sewer System Annual Financial and Independent Auditors' Report. Mr. Anderson explained that the system is a component unit of the City of La Feria and therefore this report is also included in the City Annual Audit Report. Mr. Anderson called the board members attention to pages 7 through 9 which is the Independent Auditors' Report and the opinion rendered by the auditing firm that, "...the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of City of La Feria Waterworks and Sewer System as of September 30, 2014 and 2013, and the changes in its financial position, and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America." He then reviewed the financial statements in detail. After the review and all questions answered, Mr. Muse moved to accept the City of La Feria, Texas Waterworks and Sewer System Annual Financial and Independent Auditors' Report for the fiscal year ending September 30, 2014. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the board members present.

**FINANCIAL REPORTS FOR THE MONTH OF MARCH 2015**

Finance Director Ms. Maria Chavero reviewed the financial reports for the month of March 2015 with the board, reviewing the monthly budget vs. actual for the month and the year-to-date figures. Ms. Chavero then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

**REPORTS BY STAFF AND DISCUSSION WITH THE BOARD**

- **Water and Wastewater Systems Improvements Ongoing Project**
  - **12 Inch AC Line Replacement**
  - **Contract Award for SCADA System**
  - **Water Line to West Colonias**
  - **Alto Real Sewer System Improvement Project**
  - **Wastewater Lines & Sewer Main (FM 506, Strader Lane, Arroyo Alto Lift Station Improvement, Beddoes Road Sewer Main, Kansas City Lift Station, Parker Road Lift Station)**
  - **UV System Building**
  - **Cathodic Protection for Clarifiers & Elevated Tank**
  - **Water Looping (Cornett Final Change Order)**

City Manager Mr. Sunny K. Philip reported the following.

- The 12" water line from the tower to the plant is almost complete. The contractor is doing the testing now. There will probably be a shut down in the area on Friday night until early morning while the work is being done.
- The SCADA system has been awarded by the City Commission and the City is awaiting paperwork from the contractor.
- Water Line to West Colonias – The City is waiting on the clearance from the Texas Water Development Board.

- Alto Real Subdivision Sewer Improvements – The contractor has completed the main sewer line work. The City will authorize them to hook up the homes to the line at no charge to the residents. The City will use its vector truck to provide the sewer services to this area.
- Wastewater Lines & Sewer Main – Mr. Philip said the City is still waiting on clearance from the Texas Water Development Board (TWDB).
- The UV System Building is complete, and the inspection has been done. Everything was okay. Staff has asked an electrical engineer to provide some cost estimates to install a surge protector for this area.
- The Cathodic Protection for Clarifiers and Elevated Tank - The tentative date for the start of this project is in early May 2015. The City is still waiting on one document from the TWDB.
- The Water Looping Project has been completed and the final change order has been approved.
- The Ultra Violet System is still pending.

**REVIEW AND DISCUSS AND TAKE ACTION TO APPROVE  
CONSTRUCTION OF A SMALL WATER STORAGE RESERVOIR AT THE LA  
FERIA IRRIGATION DISTRICT OWNED PROPERTY TO THE EAST OF LA  
FERIA MAIN RESERVOIR LOCATED ON SOUTH MAIN STREET**

City Manager Mr. Sunny K. Philip discussed that the City has 1,800 acre feet of water rights and that the reservoir has the capacity to hold enough water to supply the City's needs for a period of one year. He discussed that due to the abundant rain, the Irrigation District has not had the need to pump much water and that the reservoir levels are lower than usual causing the water plant to use more chemicals to process the water. When the City approached the Irrigation District about maintaining a higher level of water in the reservoir, they suggested that the City might want to construct a small water storage reservoir using a two acre site on La Feria Irrigation District property. This would be possible and cost effective because the City is working with the Irrigation District on the drainage project and a large quantity of dirt would be available from that project. Mr. Philip said that the cost of the small water storage reservoir project would involve the construction of a structure for a washroom. Mr. Philip said that this is just to inform the members of the discussion with the La Feria Irrigation District and that the Irrigation District has agreed to allow the use of their property. There was no action needed on this item at this time.

**ACTION FOR ADJOURNMENT**

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

**ADJOURNMENT – BOARD CHAIRMAN**

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:59 P.M.

**APPROVED:**

  
\_\_\_\_\_  
Adolfo Lopez, Chairman

**ATTEST:**

  
**Olga Oberwetter, City Secretary**

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 9:10 AM on May 7, 2015.

  
**Olga Oberwetter, City Secretary**

**LA FERIA UTILITIES BOARD REGULAR MEETING**

AT THE

CITY COMMISSION MEETING ROOM

**TUESDAY, APRIL 14, 2015 AT 5:15 PM**

WELCOME  
PLEASE SIGN IN

**NAME**

**MAILING ADDRESS**

**HOME/WORK PHONE NO.**

1 Helen Muse POBx 877 La Feria 797-1816

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