

**Minutes of Proceedings  
Special Board Meeting  
La Feria Utilities Board  
Tuesday, April 26, 2016**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in special session on Tuesday, April 26, 2016, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law.

The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member
Mr. Ralph Muse	Board Member
Mr. Victor Gonzalez, Jr.	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Paula Rodriguez	Planning Director
Ms. Kin Mendoza	Finance Director
Ms. Esmeralda Sanchez	City Secretary

Other individuals present at the meeting were Helen Muse and Roy Peñaloza.

Board Chairman Adolfo Lopez asked all present to rise and recite the Pledge of Allegiance to the Flag of the United States of America. He then declared that a quorum was present and called the meeting to order at 5:17 PM

**PUBLIC COMMENTS**

Board Chairman Adolfo Lopez declared the public comment session open. No one signed up to speak before the board; therefore, Mr. Lopez declared the public comment session closed.

**REVIEW TABULATION OF BIDS RECEIVED, CONSIDER, AND TAKE ACTION TO RECOMMEND TO THE CITY COMMISSION AWARD OF A CONTRACT FOR THE SANITARY SEWER IMPROVEMENTS TO WEST COLONIAS PHASE II TO THE LOWEST, RESPONSIVE, RESPONSIBLE, QUALIFIED BIDDER SUBJECT TO TEXAS WATER DEVELOPMENT BOARD APPROVAL.**

A copy of the bid tabulation and proposals from all respondents were provided in the meeting packet. Proposals were received from ten bidders. Mr. Philip described the project to include one lift station, continuation of Phase I line installation, and a pressure main. The list of contractors on the bid tabulation was reviewed, including their work experience with the City of La Feria. The lowest bid is within the budget and we will reconcile to identify other items to be completed with the remaining funds. A review of the bid tabulation identified the yellow highlighted cells as those with mathematical errors revised

based on the unit price as defined in the bid documents. Morwil was the apparent low bidder at the bid opening following review of the bids and corrections of the extended costs guided by the unit price, Cornett Construction was identified as the low bidder. Cornett has completed work in the City. Staff recommends award to Cornett Construction.

Following discussion, Mr. Muse made a motion to recommend award of the contract for Sanitary Sewer Improvements to West Colonias Phase II to Cornett Construction to the City Commission. The motion was seconded by Mr. Saldivar and passed by unanimous vote of the Board members present.

#### **REPORTS BY STAFF**

- **WATER AND WASTE WATER IMPROVEMENTS**

Mr. Philip reported the following:

Staff will review the budget identifying additional costs incurred before addressing remaining projects including Motor Control Center, SCADA, and hook-ups. A report of the six month budget and the audit report will be presented at the next meeting. A question was raised about the solar panels. Mr. Philip reported that the panels are still performing. The solar panels installed are U.S. made with consideration to performance of foreign made panels.

Following discussion, Mr. Lopez declared that no official action was required as a result of these reports.

#### **ACTION FOR ADJOURNMENT**

There being no further business to conduct, Mr. Muse moved for adjournment of the meeting. Ms. Dunlap seconded the motion, and the motion carried by unanimous vote of the Board Members present.

#### **ADJOURNMENT**

Chairman Adolfo Lopez adjourned the meeting at 5:31 P.M.

APPROVED:

  
 \_\_\_\_\_  
 Adolfo Lopez, Board Chairman

ATTEST:

\_\_\_\_\_  
 Esmeralda R. Sánchez, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 7:00 PM on May 8, 2016.

\_\_\_\_\_  
 Esmeralda R. Sánchez, City Secretary