

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, February 9, 2016**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, February 9, 2016, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law.

The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member
Mr. Ralph Muse	Board Member
Mr. Victor Gonzalez, Jr.	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Kin Mendoza	Finance Director
Ms. Esmeralda Sanchez	City Secretary

Other individuals present at the meeting were Helen Muse, Roy Penaloza, and Christina Dalum.

Board Chairman Adolfo Lopez asked all present to rise and recite the Pledge of Allegiance to the Flag of the United States of America. He then declared that a quorum was present and called the meeting to order at 5:19 PM

PUBLIC COMMENTS

Board Chairman Adolfo Lopez declared the public comment session open. No one signed up to speak before the board; therefore, Mr. Lopez declared the public comment session closed.

REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS OF THE SPECIAL MEETING OF THE LA FERIA UTILITIES BOARD HELD ON TUESDAY JANUARY 12, 2016.

A copy of the minutes was provided for review. Following discussion, Mr. Ralph Muse made a motion to approve the minutes. The motion was seconded by Ms. Betty Jo Dunlap and passed by unanimous vote of the Board Members present.

CONSIDER AND TAKE ACTION TO AUTHORIZE THE PURCHASE OF A NEW PICK-UP TRUCK FOR THE WATER AND WASTEWATER TREATMENT PLANTS

The personnel at the water and wastewater plants are in need of a new pick-up truck to efficiently perform their duties. A quote was received from Caldwell County Ford & Chevrolet through BuyBoard, a state approved third party procurement process, for a Ford

F-150 4x2 pick-up truck. Total cost including delivery to La Feria is \$24,148.95. Following discussion, a motion was made by Mr. Saldivar to approve the purchase of the Ford F-150 4x2 pick-up truck. The motion was seconded by Mr. Muse and passed by unanimous vote of the Board members present.

DISCUSS PROPOSED SCADA SYSTEM IMPROVEMENTS FOR WATER PRODUCTION AND DISTRIBUTION SYSTEM AND WASTEWATER COLLECTION AND TREATMENT SYSTEM

SCADA System Improvements were discussed in a previous meeting of the Utilities Board. The current wastewater system improvements call for SCADA installed at each new lift station. However, the plans call for the current “closed” system which we have learned is more costly to install and only serviced by few vendors. The proposed “open system” is more cost efficient and serviced by many vendors, allowing flexibility in the future to address service needs. New SCADA improvements are proposed at the Water Treatment Plant, water towers, clear wells, and raw water intake. The existing SCADA system at the Wastewater Treatment Plant needs to be replaced as well as the system at the existing lift stations. All SCADA installed across both systems must be compatible with appropriate displays monitored at both plants. Texas Water Development Board is allowing us the flexibility to work with existing contractors to include the SCADA system improvements via change orders. There is sufficient funding to complete these improvements. Following discussion with the Board and Staff, Mr. Lopez declared no action was required as a result of the discussion.

DISCUSS CONTINUED PURCHASE OF ELECTRIC POWER THROUGH THE TEXAS COALITION FOR AFFORDABLE POWER FOR 2018-2022

Mr. Philip reviewed the purchase of electric power through the Texas Coalition for Affordable Power (TCAP) as a means through which the City has been able to save on energy costs in the past. The City Commission will consider a resolution to approve the continued purchase of power through TCAP at a cost savings for a term from 2018-2022. Following the discussion, Mr. Lopez declared no action was needed as a result of the discussion.

FINANCIAL REPORTS FOR THE MONTH JANUARY 2016.

Finance Director Kin Mendoza reviewed the reports for January 2016. Following discussion, Mr. Lopez, Board Chairman announced the reports to be filed for audit.

REPORTS BY STAFF

• **WATER AND WASTE WATER IMPROVEMENTS**

Mr. Philip reported the following:

The contractors are working well and moving their respective projects along. Cornett construction has finished flushing the water lines installed and has passed the testing phase. Saenz Brothers continues to work out on Kansas City Road and has started working on Main Street improvements. JM Construction has received a notice to proceed for the Phase I sewer work to the west side of town and is expected to begin construction shortly.

Mr. Loped declared that no official action was required as a result of these reports.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the Board Members present.

ADJOURNMENT

Chairman Adolfo Lopez adjourned the meeting at 5:56 P.M.

APPROVED:



Adolfo Lopez, Board Chairman

ATTEST:

Esmeralda R. Sánchez, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 8:00 PM on March 4, 016.

Esmeralda R. Sánchez, City Secretary