

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, July 14, 2015**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on Tuesday, July 14, 2015, at 5:15 P.M. in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law. The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member

Absent:	Mr. Ovidio Saldivar	Board Member
	Mr. Victor Gonzalez, Jr.	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Maria Chavero	Finance Director
Ms. Esmeralda Sanchez	Capital Projects Coordinator
Ms. Olga Oberwetter	City Secretary

A copy of the signature roster of all others present is attached as a part of the minutes hereof.

At 5:17 P.M., Board Chairman Mr. Adolfo Lopez asked all present to rise and recite aloud the Pledge of Allegiance to the Flag of the United States of America. After this was done, Mr. Lopez declared that a quorum of the Board was present and called the meeting to order.

PUBLIC COMMENTS

Board Chairman Mr. Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public comment session closed.

**REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS
OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD
ON TUESDAY, JUNE 9, 2015**

After review of the minutes, Mr. Ralph Muse moved to approve the minutes of proceedings of the regular meeting of the La Feria Utilities Board held on Tuesday, June 9, 2015 as presented in written form. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

FINANCIAL REPORTS FOR THE MONTH OF JUNE 2015

Finance Director Ms. Maria Chavero reviewed the financial reports for the month of June 2015 with the board, reviewing the monthly budget vs. actual for the month and the year-to-date figures. Ms. Chavero announced that the water utility bill can now be paid online, as well as some court fines. She said there is a convenience fee of \$3.00 and an Incode fee of \$1.25. City Manager Mr. Sunny K. Philip added that the fee is paid by the customer and that it is not costing the system any money. Ms. Chavero then reviewed the Performance Indicators for the month. After review and all questions answered, Board Chairman Mr. Adolfo Lopez announced that the reports would be filed for audit.

REPORTS BY STAFF AND DISCUSSION WITH THE BOARD

- **Water and Wastewater Systems Improvements Ongoing Project**
 - **12 Inch AC Line Replacement**
 - **Water Line to West Colonias**
 - **Alto Real Sewer System Improvement Project**
 - **Wastewater Lines & Sewer Main (FM 506, Strader Lane, Arroyo Alto Lift Station Improvement, Beddoes Road Sewer Main, Kansas City Lift Station, Parker Road Lift Station)**
 - **UV System Building**
 - **Cathodic Protection for Clarifiers & Elevated Tank**

City Manager Mr. Sunny K. Philip reported the following.

- The 12 Inch AC Water Line Replacement project is complete and staff is now going through the close out process. The contractor has done a very good job.
- Water Line to West Colonias – The contractor will start the week of the 27th of July 2015.
- Alto Real Sewer System Improvement Project – There are one or two more hookups to be done. These are funded through the CDBG project through Cameron County.
- Wastewater Lines & Sewer Main – There is a lift station on Beddoes Road and the Saenz Brothers will be building a brand new lift station on South Kansas City Road. One new project being advertised now is for two new lift stations, one on Bixby Road and the other on Kubiski Road.
- UV System Building is complete and the system has been installed; only waiting on the electrical.
- Cathodic Protection for Clarifiers & Elevated Tank – This project has been completed, and it is in the closeout phase.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the board members present.

ADJOURNMENT – BOARD CHAIRMAN

Board Chairman Mr. Adolfo Lopez adjourned the meeting at 5:54 P.M.

APPROVED:



Adolfo Lopez, Chairman

ATTEST:

Sunny K. Philip, City Manager

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 9:10 AM on August 7, 2015.

Sunny K. Philip, City Manager