

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, March 8, 2016**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, March 8, 2016, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law.

The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member
Mr. Ralph Muse	Board Member
Mr. Victor Gonzalez, Jr.	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Paula Rodriguez	Planning Director
Ms. Kin Mendoza	Finance Director
Ms. Esmeralda Sanchez	City Secretary

Other individual present at the meeting was Helen Muse.

Board Chairman Adolfo Lopez asked all present to rise and recite the Pledge of Allegiance to the Flag of the United States of America. He then declared that a quorum was present and called the meeting to order at 5:16 PM

PUBLIC COMMENTS

Board Chairman Adolfo Lopez declared the public comment session open. No one signed up to speak before the board; therefore, Mr. Lopez declared the public comment session closed.

REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD ON TUESDAY FEBRUARY 9, 2016.

A copy of the minutes was provided for review. Ms. Dunlap requested a correction on the second page of the minutes, last line of the "Reports by Staff" section. The minutes need to be amended to replace "ewer" with "sewer." Following discussion, Mr. Ralph Muse made a motion to approve the minutes as amended. The motion was seconded by Ms. Betty Jo Dunlap. and passed by unanimous vote of the Board Members present.

FINANCIAL REPORTS FOR THE MONTH JANUARY 2016.

Finance Director Kin Mendoza reviewed the reports for February 2016. Following discussion regarding the number of accounts and overall status, Mr. Lopez, Board Chairman announced the reports to be filed for audit.

REPORTS BY STAFF

- **WATER AND WASTE WATER IMPROVEMENTS**

Mr. Philip reported the following:

TWDB staff visited with us earlier today and gave us a verbal approval to advertise the Phase II Sewer System Improvements planned for the West Colonias area. Mr. Lopez shared his impression of the recent tour of the various City projects and requested the photos appear in the newspaper and suggested maybe a three part series to inform people of the work. He further shared with the Board the importance of the Community knowing that there is a lot of work going on for a small community. Mr. Philip indicated we are waiting on a draw for the TWDB projects, but they are good at turning around the funds when compared to how long other state agencies take to process reimbursements. The City issues payment to the contractors and the state then reimburses the City. Saenz Brothers is working on Kansas City Road, Main Street, and moving east from Kansas City to Parker Road. We are discussing completion of the SCADA improvements through change orders to existing construction contracts. The office at the water treatment plant is underway, and the Motor Control Center project has been approved for bidding. The TWDB projects are approximately 15 months away from completion and closing the contracts.

Mr. Lopez declared that no official action was required as a result of these reports.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Mr. Ovidio Saldivar seconded the motion, and the motion carried by unanimous vote of the Board Members present.

ADJOURNMENT

Chairman Adolfo Lopez adjourned the meeting at 5:35 P.M.

APPROVED:



 Adolfo Lopez, Board Chairman

ATTEST:

 Esmeralda R. Sánchez, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 2:00 PM on April 9, 2016.

 Esmeralda R. Sánchez, City Secretary