

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, November 3, 2015**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in regular session on **Tuesday, November 3, 2015, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law.

The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ovidio Saldivar	Board Member
Mr. Ralph Muse	Board Member
Mr. Victor Gonzalez, Jr.	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Sunny K. Philip	City Manager
Ms. Paula Rodriguez	Planning & Community Dev. Director
Ms. Kin Mendoza	Finance Director
Ms. Esmeralda Sanchez	City Secretary

Other person present at the meeting was Helen Muse.

Board Chairman Adolfo Lopez asked all present to rise and recite the Pledge of Allegiance to the Flag of the United States of America. He then declared that a quorum was present and called the meeting to order at 5:15 PM.

PUBLIC COMMENTS

Board Chairman Adolfo Lopez declared the public comment session open. No one signed up to speak before the board, so Mr. Lopez declared the public session closed.

REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS OF THE SPECIAL MEETING OF THE LA FERIA UTILITIES BOARD HELD ON TUESDAY SEPTEMBER 3, 2015.

A copy of the minutes was reviewed. Following discussion, Mr. Ralph Muse made a motion to approve the minutes as revised. The motion was seconded by Ms. Betty Jo Dunlap and passed by unanimous vote of the Board Members present.

REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD ON TUESDAY SEPTEMBER 8, 2015.

A copy of the minutes was reviewed. Following discussion, Mr. Ralph Muse made a motion to approve the minutes as revised. The motion was seconded by Ms. Betty Jo Dunlap and passed by unanimous vote of the Board Members present.

REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD ON TUESDAY OCTOBER 13, 2015.

A copy of the minutes was reviewed. Following discussion, Mr. Ralph Muse made a motion to approve the minutes as revised. The motion was seconded by Ms. Betty Jo Dunlap and passed by unanimous vote of the Board Members present.

DISCUSS SCADA IMPROVEMENTS TO WATER AND WASTE WATER SYSTEMS.

Mr. Philip discussed the planned SCADA improvements using a closed technology system and the proposed option is to use an open technology system. Several providers were interviewed and provided good feedback about the open system. The open system is more affordable and allows the City flexibility in working with service providers once the system is installed. The goal is to work within the existing TWDB funding via a change order to an existing contract. A decision has not been made yet and the Board will be kept fully aware as we work to determine the best option for the City. Mr. Lopez declared that no action was needed as a result of the discussion.

REPORTS BY STAFF

- **WATER AND WASTE WATER IMPROVEMENTS**
- **UV SYSTEM INSTALLATION UPDATE**
- **SMALL EQUIPMENT PURCHASE**
- **ELECTRIC POWER PURCHASE THROUGH TCAP**

Mr. Philip reported the following:

The water and waste water improvements are progressing. Changes to the SCADA project were discussed in the previous agenda item. The Ultraviolet Disinfection System at the Water Treatment Plant has been completed. The system is in service. TCEQ approval is pending and a site visit is possible. The City will work to prepare a study regarding the amount of chemicals used to treat the water and the effects of the UV System post treatment. The UV process should reduce the amount of chemicals needed to treat the water and reduce the amount of THM levels.

A mower was purchased for the waste water treatment plant through small purchase procurement policy, soliciting three quotes. The old mower was purchased in 1984. A 70 HP mower with a 7' cutter was purchased from Seiver Equipment.

The City passed a resolution in an earlier City Commission meeting to purchase electricity through TCAP. Based on current prices, the City has opted for the option which offers the greater savings to the City. TCAP is looking at renewable energy sources to offer participating communities a greater value for the cost of electricity. They expect better pricing to be available in 2016.

Mr. Lopez declared that no official action was required as a result of these reports.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Ralph Muse moved for adjournment of the meeting. Ms. Betty Jo Dunlap seconded the motion, and the motion carried by unanimous vote of the Board Members present..

ADJOURNMENT

Chairman Adolfo Lopez adjourned the meeting at 5:54 P.M.

APPROVED:



Adolfo Lopez, Board Chairman

ATTEST:

Esmeralda R. Sánchez, City Secretary

These minutes were prepared and filed with the City of La Feria as official record of the Utilities Board at 10:00 AM on December 8, 2015.

Esmeralda R. Sánchez, City Secretary