

**Minutes of Proceedings
Regular Board Meeting
La Feria Utilities Board
Tuesday, November 8, 2016**

Be it known that the Board of Directors of the City of La Feria Utilities Board met in special session on **Tuesday, November 8, 2016, at 5:15 P.M.** in the City Commission Meeting Room, 115 East Commercial Avenue, La Feria, Texas 78559. The purpose of said meeting was to consider and take action on those items of Utilities Board business as was duly posted by agenda in accordance with the State Open Meetings Law.

The following Board Members were present at said meeting:

Mr. Adolfo Lopez	Chairman
Ms. Betty Jo Dunlap	Vice Chairman
Mr. Ralph Muse	Board Member
Mr. Ovidio Saldivar	Board Member
Ms. Olga H. Maldonado.	Mayor/Ex-Officio Member

The following staff members were present at said meeting:

Mr. Jaime S. Sandoval	City Manager
Mr. Alan Ozuna	Attorney
Ms. Paula Rodriguez	Interim City Secretary/Planning Director
Mr. Alex Acosta	Interim Finance Director/Assistant Finance Director
Ms. Tabitha Outlaw	Administrative Assistant

Other individuals present at the meeting was Mrs. Helen Muse and Yolanda Shoffett.

Board Chairman Adolfo Lopez asked all present to rise and recite the Pledge of Allegiance to the Flag of the United States of America. He then declared that a quorum was present and called the meeting to order at 5:17 PM

PUBLIC COMMENTS

There were No Public Comments.

REVIEW AND TAKE ACTION TO APPROVE MINUTES OF PROCEEDINGS OF THE REGULAR MEETING OF THE LA FERIA UTILITIES BOARD HELD ON TUESDAY OCTOBER 11, 2016.

A copy of the minutes was provided for review. A motion to approve the minutes was made by Mr. Muse, seconded by Ms. Dunlap, and approved unanimously by the board members present.

FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2016.

A copy of the Financial Reports was provided to the Board. Mr. Acosta presented the Financials to the Board with a clarification of the updated report. He stated the beginning of year budget was not calculated correctly on the previous report.

REPORTS BY STAFF

Ms. Rodriguez presented the following reports to the Board:

- **WATER/WASTEWATER PROJECTS**

- Waterline to West Colonias –Cornett
This project is substantially complete with a small change order to be processed.
- Sanitary Sewer Improvements –Saenz Brothers
This project is near completion, with the lift station to be done in two (2) months.
- Sanitary Sewer Impvts to West Colonias Phase I –JM Construction
JM is approximately 30% complete with Phase I.
- Sanitary Sewer Impvts to West Colonias Phase II-Cornett
This project is being reviewed by the TWDB to approve the funding. The Engineers are currently working on this and will keep the City apprised of the progress.
- Water Treatment Plant Office –JCON
JCon is approximately 65% complete with the new Office space.
- Water Treatment Plant Motor Control Center
SWG is working on the contract required by the TWDB. They will acquiring the signatures needed, it will then be reviewed and then the project can proceed.

Mr. Muse inquired about any foreseen delays. Ms. Rodriguez replied they did not see any.

ACTION FOR ADJOURNMENT

There being no further business to conduct, Mr. Muse made a motion to adjourn the meeting. Ms. Dunlap seconded the motion, and the motion carried by unanimous vote of the Board Members present.

ADJOURNMENT

Chairman Adolfo Lopez adjourned the meeting at 5:38 P.M.

APPROVED:



Adolfo Lopez, Board Chairman

ATTEST:



Paula Rodriguez, Interim City Secretary