



Building Permit Process

- Two complete sets of building plans must be submitted along with a “ResCheck or MecCheck,” compliance with windstorm regulations and building permit application. WPI
- Allow adequate time for plan check (at least one week for residential, two weeks for commercial).
- Building permit will be issued to General Contractor (cost based on value). Separate permits required for electrician, plumber and mechanical contractor (each permit \$15).
- General contractor’s building permit must be issued first, prior to subcontractors’.
- Plumber must be a Master Plumber, as licensed by the Texas State Board of Plumbing Examiners and provide evidence of a minimum of \$300,000 in liability insurance.
- Permit will include the following, at a minimum:
 - Cost based on value of proposed work
 - Electrical circuits
 - Plumbing fixtures
 - Electrical meter service
 - Plumbing yard line (water, sewer and gas, if applicable)
 - Mechanical tonnage and ducts
 - Temporary electrical meter and pole (t-pole)
 - Inspections required (8 for residential, commercial varies). Each inspection is \$35, pass or fail. Re-inspections are also \$35. These fees must be paid prior to inspections.
- Twenty-four hour notice is required for inspections.
- Water service connection is mandatory for each permit. Water and sewer tap fees may be required if there has never been an active water connection at this address before. Meter deposit and turn-on fees are required and will be collected at time of issuance of permit.
- Portable restrooms for each permit are mandatory. Special exceptions may be granted.
- Trash and debris must be kept in a container and emptied regularly. The work site must generally be kept clean. City will not collect construction debris or site clearance debris.
- The physical address must be posted on the site, during and after construction.
- Once construction is complete, the owner will be required to establish a water account. Deposits are non-transferable.
- The owner must contact their Retail Electric Provider (REP) and establish service. An ESID number (usually 19 digits) will be assigned by the REP and must be provided to the City for final clearance prior to obtaining a Certificate of Occupancy.

City of La Feria
115 East Commercial Ave.
La Feria, TX 78559-5002
Telephone: 956-797-2261 Fax: 956-797-1898

Rec'd by City: _____
To Bldg. Insp: _____
Approved for issuance: _____

APPLICATION FOR BUILDING, ELECTRICAL, OR PLUMBING PERMIT

Date: _____

General Contractor Information:

Name: _____

Address: _____

Phone: _____ Cell: _____

Subcontractors:

Plumber: _____ License #: _____
(Master Plumber must provide evidence of liability insurance of at least \$300,000)

Electrician: _____

Mechanical: _____

Owner Information:

Name: _____

Address: _____

Phone: _____

Property Information:

Physical Address: _____

Legal Description: Lot _____, Block _____, _____

Brief description of proposed work: _____

Estimated Value of the work covered by this permit: _____

I hereby certify that all information provided is true and correct and I take full responsibility for the work listed above.

Contractor's Signature

Please be advised that for all roof repairs within the City of La Feria, plans or drawings will not be required unless a complete new roof including rafters will be constructed. If a complete new roof will be constructed, plans designed by an engineer will be required.

A permit will be issued for the proposed work but it is the homeowner's responsibility to ensure that the contractor constructs the improvements to meet windstorm requirements of at least 120 MPH.

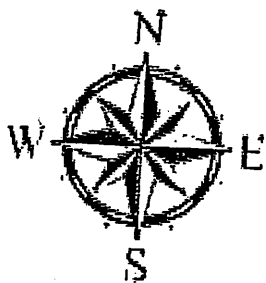
If you desire to obtain windstorm insurance, it will be your responsibility to hire an engineer who will inspect the work and certify that the improvements have been constructed to meet windstorm requirements and he will need to issue a form WPI-8 for the work.

Does your proposed work include the following:

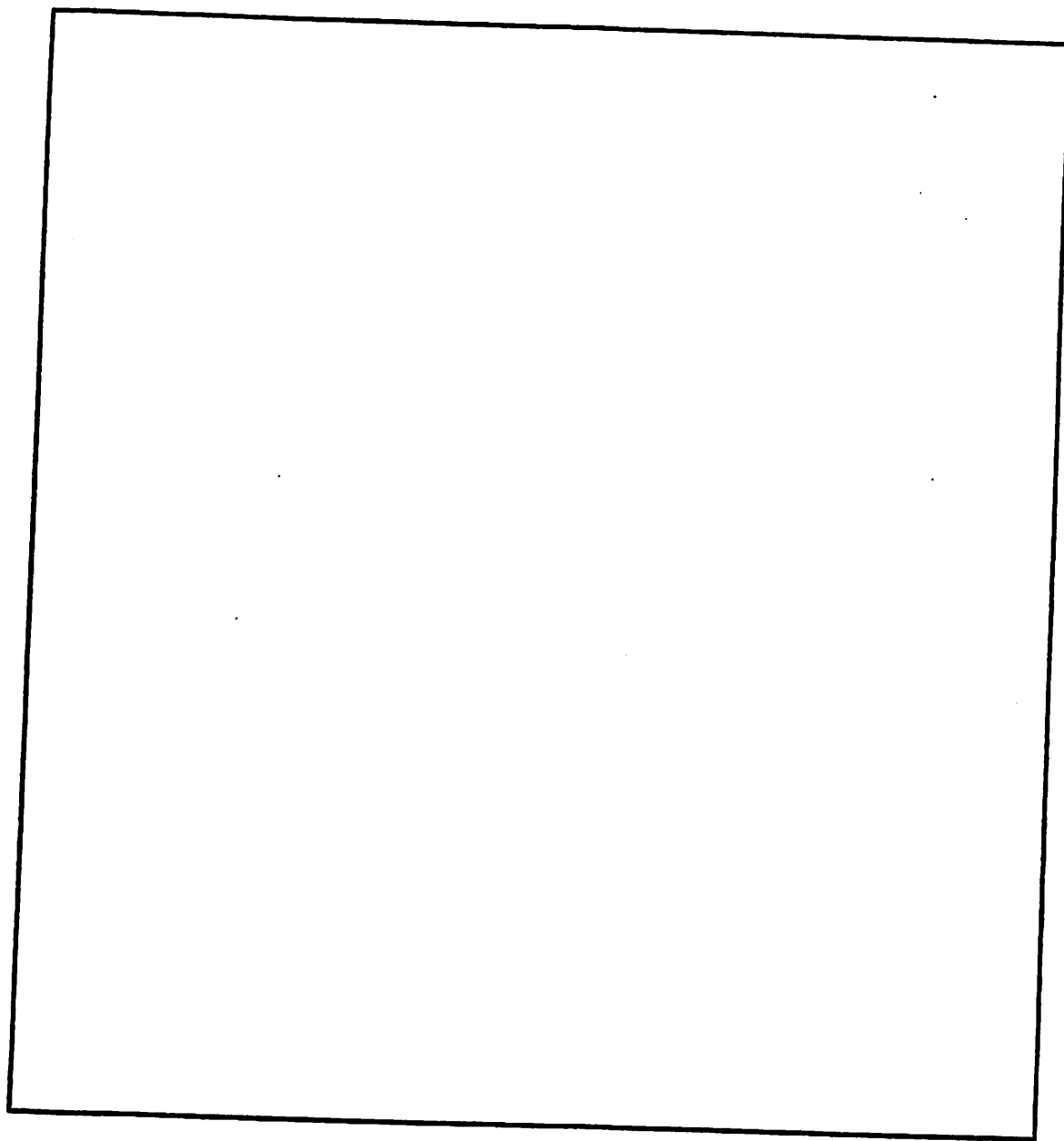
	Yes	No
1. Replace shingles	_____	_____
2. Replace black felt paper	_____	_____
3. Remove and replace decking	_____	_____
4. Replace rafters	_____	_____
5. Replace ceiling joists	_____	_____

Signed - Owner

Date



PROPERTY SITE MAP



****Indicate Location of Water Meter****