

**Job Description**  
**City of La Feria Recreation Assistant**

The Recreation Assistant is under the supervision of the Public Works Director. The Assistant will participate in the implementation and evaluation of program activities.

**REQUIREMENTS:**

- Communication skills
- Supervisory Skills ( in relation to children)
- Knowledge of program development
- Able to render basic first aid

**ESSENTIAL FUNCTIONS:**

- Ability to be a positive role model for Recreation Center attendees
- Responsible for addressing developmental needs, interests, and characteristics of youth according to age group.
- Demonstrate ability to develop cooperative relationships with recreation center attendees
- Monitor and make on the spot corrections in response to violations of Recreation center rules and regulations.
- Responsible for securing equipment needed to run a specific program or activity.
- Secure equipment left out by attendees.
- Responsible for maintenance of work area and equipment.
- Maintain order and discipline during activities.
- Responsible for monitoring not just one assigned area, but all attendees
- Performs other duties as assigned.

**END RESULT:** Insure that all center programs meet the needs and interest of ALL Recreation center attendees.