



## LA FERIA RECREATION CENTER

### PARTICIPANT HANDBOOK

This handbook is designed to inform participants and parents of the policies and practices of the Recreation Center. It contains rules by which the Center operates and helpful hints that will make a participant's experience more enjoyable. Each participant and parent should review this handbook as a condition of participation.

The La FERIA Recreation Center is located at:

**901 Pancho Maples  
La FERIA, TX 78559**

**REGISTRATION** - An application form, completed and signed by parent or guardian and participant is required upon registration.

**UP-DATED PARTICIPANT INFORMATION:** Please keep all information current and up-dated. Inform the front desk of any address or phone number changed.

**PARENT DROP-OFF / PICK-UP:** Parents please remain at front desk area when dropping off or picking up participants (For the general safety of everyone).

**CLUB HOURS:** SUMMER (JUNE & JULY) MONDAY-THURSDAY 1:00 PM TO 5:30 PM  
FALL & SPRING (AUGUST-MAY) MONDAY-THURSDAY 3:30 PM TO 6:30 PM

**DRESS CODE** -Youth shall dress neatly and cleanly.  
-Clothing with offensive or **DRUG-** related content is not allowed.  
-Boys and girls are not allowed to wear caps or hats of any kind.  
-Halters or bare midriff tops are not appropriate to wear at the Center.

**LOST & FOUND** - personal items should be left at home; Center is not responsible for lost or stolen items. Clothing and other items will be kept in lost and found box for a two week period or until box is full, which ever comes first Items not claimed will be donated.

**WEAPONS AND DRUG/MEDICATION POLICY (Members/Parents)** - No weapons or drugs of any kind are allowed on the premises. This includes, but is not limited to guns, knives of any kind, throwing darts, brass knuckles, stun guns, etc. No drugs or possession of any drugs allowed. Anyone involved with individuals in possession of a weapon or drug will be disciplined to the same letter of law. Possession of any weapon/drug will result in the weapon/drug being confiscated and an automatic expulsion from the center with police intervention. Cigarette smoking and vaping is prohibited inside and outside premises. Staff is not responsible for administering medication to participants.

**ACCIDENTS** - The staff work hard to create a safe and secure environment. The completed registration application authorizes the staff to obtain medical treatment for a member, if necessary. When a serious injury occurs, the staff calls the parents or alternate contact person. If they cannot be reached, treatment may be provided, but only if deemed absolutely necessary. **Parents assume all risks and hazards incidental to member and do hereby waive, release, absolve, indemnify and agree to hold harmless the La FERIA Recreation Center, City of La FERIA , the organizers, supervisors, and participants from any claims arising out of an injury to the participant on site or during group outings.** Reminder - please contact the Center if you have any changes in work or home phone numbers, alternate contact people or other emergency numbers. Minor injuries such as cuts and scrapes will be treated on site.

**MEMBER INSURANCE** – The Recreation Center has secondary insurance coverage for accidents occurring during Center sponsored programs or activities.

**EMERGENCIES** - In case of a natural disaster, we will continue to supervise members who are at the Center until arrangements are made to have members picked up.

**DISCIPLINARY ACTION-** In order to secure participant safety and maintain a positive environment, members who exhibit inappropriate behavior may be subject to disciplinary measures according to the following steps:

- Step 1. Discussion of the problem and verbal warning and written report.
- Step 2. Appropriate consequences used or removal from the situation through time-out & written warning.
- Step 3. Written reports and parent conference (possible suspension).
- Step 4. Temporary suspension from program (1 – 5 days: longer period if deemed necessary by Director).
- Step 5. Expulsion from the Center (continuous incidents failure to follow center rules).

**CENTER PARTICIPANT EXPECTATIONS:**

- must sign in upon arriving at the center (not responsible for members unless they are signed in)
- are to remain with their appropriate age group and rotate with group at all times
- are to enter and leave through main door.
- are permitted in rooms only when staff members are present
- are expected to keep all areas of the Center neat and clean.
- are expected to behave in an orderly fashion.
- are to respect themselves, all staff and peers.
- must respect Recreation Center property.
- Members are not permitted to smoke, gamble (bets), use drugs, drink alcohol or use obscene language or obscene gestures
- **When deliberate damage is done to the center facilities or equipment, parents and participants will be held responsible for payment and repair.**
- Permission must be received from an adult staff before entering the office areas or the equipment room.
- Permission must be received to use the phone, only for an emergency, two minute time limit.
- No running or horse playing in building.
- Food Program Policies **must** be followed - (Misuse of food - 3 day suspension)
- No fighting allowed (minimum 3 day suspension)

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**PARENTS PLEASE READ CAREFULLY**

By signing this form, you are acknowledging that you will review or have reviewed the center rules and handbook with your child/children. Children must follow rules and regulations at the center. Parent/Guardian is responsible for their child’s knowledge of the center membership handbook/rules and regulations. These conditions are set and must be followed to assure a safe environment for members and staff. Participants will be held responsible for their actions and may be at risk for termination of our organization and programs if deemed necessary.

**COVID-19 RISK** – By allowing my child to participate in the Recreation Center Programs, I assume full responsibility for my child being exposed to COVID-19. I will not hold the Recreation Center, The City of La Feria or any City Employee accountable for this risk.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Participant Signature: \_\_\_\_\_

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**LA FERIA RECREATION CENTER**

Participants must be 7 years of age or older to use the facilities at the La feria Recreation Center. All students under age 12 must be signed in and out by a parent or guardian when they are dropped off or picked up. All students must be picked up by 6:00 pm.

**REGISTRATION INFORMATION**

Student Name:	
Physical Address:	
Parent/Guardian:	
Phone Number:	
Emergency Contact:	
Emergency contact phone:	
Medical Conditions/medications:	

I promise to take care of my Center and property. I understand that the Center is not responsible for the time and manner in which my child may arrives at or leaves the center. I have read the members handbook and understand rules and regulations of the center. The La Feria Recreation Center and its property are not responsible for injury or loss of personal property. In case of medical emergency and if my child should need hospital or emergency care, Recreation Center Staff have permission to take care of my child until I arrive. Center insurance is secondary. My child may participate in activities in or adjacent to the center building.

**Participant Agreement**

I, the undersigned have read and hereby agree to abide by the rules and regulations set forth in the La Feria Recreation Center.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

**Parent/Guardian Waiver**

I, the undersigned parent/guardian of the above-named child, hereby agree to abide by the rules and regulations set forth by the La Feria Recreation Center and to hold the City of La Feria and its agents and employees harmless from any and all liabilities arising as a result of the child's participation at the La Feria Recreation Center.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date