

**CITY OF LA FERIA
REQUEST FOR PROPOSALS FOR
SUPPLEMENTAL INSURANCE**

The enclosed REQUEST FOR PROPOSALS (RFP) and accompanying specifications are included for your convenience in responding to the enclosed for the City of La FERIA:

EMPLOYEE SUPPLEMENTAL INSURANCE

Sealed Proposals including two (2) copies, and one (1) electronic version on USB flash drive shall be received on or before 4:00 p.m., Thursday, July 24, 2025 and addressed to:

**Amanda Morales, City Secretary/HR Director
City of La FERIA
115 E. Commercial Ave.
La FERIA, Texas, 78559**

Specification can be obtained by calling the City Secretary at 956-797-2261, by picking them up at the La FERIA City Hall, 115 E. Commercial Ave., La FERIA, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's website, www.cityoflaferia.com.

Be advised that if a firm downloads the bidding document from the web page and is contemplating bidding on the project, the respondent must register with Amanda Morales, City Secretary/ HR Director so that any changes/additions via Addendum can be forwarded to the firm. Register by email at amorales@cityoflaferia.com. In the subject line of your email, please include Insurance RFP. Within the email, please include the firm's name, contact person's name and title, email address, mailing address and phone number.

The City of La FERIA reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities or to accept the bid to be the best and most advantageous to the City and hold the bids for a period of sixty (60) days without taking action. Bids submitted past the aforementioned date and time will not be accepted.

Caution to those submitting bids; those not in proper form may be rejected